

Indian Institute of Technology Patna

Amhara Road, Bihta, Patna – 801 106

Weblist of shortlisted candidates for the post of Cook cum Caretaker against Advt. No.: IITP/RECT/001/2020, Dated: 08.01.2020

Selection process will be conducted on 16th March, 2020 (Monday)

Reporting Time: 09:00 am, Venue: Ground Floor, Senate Hall, Admin. Building, IIT Patna

Sl. No.	Name of the Candidate	Father's/Husband's Name	Remarks
1.	Mr. Radheshyam Kumar	Mr. Krishna Mistri	--
2.	Mr. Vivek Kumar Jaiswal	Mr. Om Prakash Jaiswal	--
3.	Mr. Bappa Ghosh	Mr. Nabagopal Ghosh	--
4.	Mr. Rahul Kumar	Mr. Biswanath Singh	--
5.	Mr. Amit Kumar Chaudhary	Mr. Anil Kumar Chaudhary	--
6.	Mr. Pulkit	Mr. Vijay Kumar	--
7.	Mr. Mukesh Kumar	Mr. Baban Nate	--
8.	Mr. Shiv Charan Mandal	Mr. Amrit Kumar Mandal	--
9.	Ms. Asmita Kumari	Mr. Suresh Pandit	--

Imp:

1. Kindly bring with you all the relevant certificates/testimonials in original.
2. Kindly bring "No Objection Certification" from the present employer if application was not forwarded through proper channel
3. Kindly bring experience certificate with all information in the prescribed format attached with this call letter, otherwise the experience certificate must contain all the necessary information stipulated in point e of call letter.
4. Intimation by speed post is being sent separately.
5. Sample call letter is given hereunder.



भारतीय प्रौद्योगिकी संस्थान पटना
Indian Institute of Technology Patna

तनुजा कुमारी
सहायक कुलसचिव
Tanuja Kumari
Assistant Registrar

बिहटा, पटना
पटना - 801106, भारत
Bihta, Patna
Patna - 801106, India
Tel:- 0612- 302 8053

Ref.: IITP/Rectt-Cook cum Caretaker/2020/..

Date:

Application No: CC -

To,

Sub: Recruitment for the Post of Cook cum Caretaker (Pay Level 01 as per 7th CPC), against Advt. No. IITP/RECT/001/2020 dated 08.01.2020

Dear Candidate,

With reference to your application for the post of Cook cum Caretaker at IIT Patna, it is a pleasure to invite you for participating in the selection process for the said post as per the following Schedule:

Sl. No	Selection Mechanism	Reporting Time at Venue	Date (Time)	Venue
1	Documents Verification	9:00 AM	16 th March' 2020	Senate Hall, Admin Building
2	Written Exam	10:00 AM	16 th March' 2020 Monday (10:30 am - 11:30 am)	
3	Trade Test (For those candidates who get shortlisted after Written Exam)	1:00 PM	16 th March' 2020	

Imp:

- a) Please note that you have been provisionally shortlisted to appear before the Selection Committee for written test subject to production of valid ID proof like Aadhar Card, PAN card, driving license etc. Failing to provide the documents, you will not be permitted to appear for written test.

- b) Written Exam will consist of multiple choice/descriptive questions based on General Knowledge including Current Affairs, Basic Arithmetic and Subject knowledge.
- c) Merit list will be prepared on the basis of marks obtained by eligible candidates in written test, subject to qualifying in trade test.
- d) Trade test on the trade will be conducted only for those candidates who get shortlisted after written examination. Trade test apart from trade may require working skills of computer. Trade test is qualifying in nature.
- e) Candidates will be selected considering all factors. Selection committee's decision will be final.
- f) **Kindly bring with you all the relevant certificates/testimonials in original covering Date of Birth, educational qualifications, Experience Certificate issued by the Employer mentioning the date of Joining, date of Relief, post held, pay scale and latest Pay Certificate, "No Objection Certificate from the present employer" (if your application was not already forwarded through proper channel), SC/ST/OBC certificate and Physical Disability (PD) certificate (if applicable).**
- g) Kindly note that your candidature is purely provisional in nature and is subject to a thorough check of your credentials which will include the Institute confirming that you meet the essential eligibility conditions of age (as per category), qualification and minimum experience etc. prescribed for the position and announced in the advertisement, before you are found eligible at any stage of recruitment process.
- h) No TA / DA etc is admissible for attending the Selection Proceedings.
- i) Documents Verification is an essential part of the process. Candidature of those shortlisted candidates leaving without attending the documents verification session, shall be cancelled.
- j) Owing to its own limitations, Institute is unable to entertain the requests for on campus guesthouse accommodation.
- k) Senate Hall is nearest and best approachable from Gate No. 1 on Amhara – Bihta Road. BSRTC buses that come to the campus are detailed on the Institute website www.iitp.ac.in.
- l) No request for change in the date/time of Written Test/Trade test will be entertained. Kindly intimate us by e-mail whether you will be attending the Selection process on the above date or not (email address for the purpose – staffrecrt@iitp.ac.in). The subject line MUST clearly indicate the post for which you are the candidate.
- m) Kindly keep visiting the Institute website for further updates.
- n) This invitation letter is issued;

1. Subject to production of hard copies of certificates.
2. Subject to production of Integrity Certificate/Vigilance Clearance Certificate.
3. Subject to production of "No Objection Certification" from the present employer if application was not forwarded through proper channel
4. Subject to production of experience certificate
5. Subject to production of valid ID proof

We look forward to your visiting the Campus as per the above.

With Best Wishes,

Tanya Kumari
28/02/2020
Assistant Registrar (Admin)

