

भारतीय प्रौद्योगिकी संस्थान पटना
INDIAN INSTITUTE OF TECHNOLOGY PATNA
Bihta, Patna - 801118, Bihar, India

NOTICE INVITING QUOTATION

NIQ No- IITP/IWD/AZ/ 11 /2023

Date 01.03.2023

To,

Name of work: - Supply of Curtains at IIT Patna.

Tender cost: - Nil

EMD Cost: - Rs 995/-

Last date of Submission: - 08.03.2023 03.00 PM (07 Days from date of publication on Institute website)

Technical Bid Opening date: - 08.03.2023 03.30 PM (in presence of interested bidders or their authorized representatives)

The Registrar, Indian Institute of Technology Patna invites quotations for supply of curtains details at ANNEXURE – I, in Single bid system (Techno-commercial bid) as indicated, in sealed cover Envelope, are hereby invited to reach the undersigned on or before 08.3.2023. Any corrigendum (if needed) will be released on IIT Patna Website only.

Quotation will be available at Institute Website- www.iitp.ac.in and also on notice board at IWD, 3rd Floor, Admin Block.

Tender Document submission address:- IIT Patna, Admin building, Ground floor, Left side, IWD Tender Box.

Presentation of Bid:

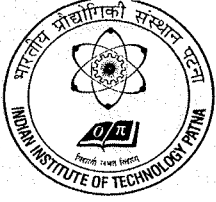
01. Address of the firms submitting the quotation and the Officer, to whom the quotation is addressed, must appear distinctly on the sealed cover as under.

The following must be clearly written on the outer sealed cover:

QUOTATION FOR SUPPLY OF CURTAINS AT IIT PATNA
NIQ REF NO: IITP/IWD/AZ/ 11/2023 DATED 8.3.2023,
LAST DATE FOR SUBMISSION 26.09.2022

To,
The Head (IWD)
Indian Institute of Technology Patna
Amhara Road, Bihta,
Patna - 801106, Bihar, INDIA

From: M/s _____
Address: _____
Contact No.: _____
Email ID: _____



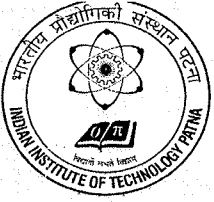
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Techno-commercial bid should include following-

1. **EMD submission receipt.**
2. **Copy of GST Certificate & PAN Card**
3. **Financial bid As per ANNEXURE-II**

Terms & Conditions:

01. **Rates:** Rates quoted for each items must be FOR IIT Patna, Bihta Campus, on DOOR DELIVERY Basis, with break ups as per details below
Break-ups of cost:
(a) Basic Price
(b) (+) GST (on sub-total price)
(c) (+) Freight & Insurance charge, if any
(d) Grand Total F.O.R. IIT Patna, Price
02. **Validity :** Quoted rates must valid for 90 days.
04. **EMD:** Rs. 995/- to be deposited in the institute's account through SBI i collect and the receipt of submission is to be uploaded along other techno financial Documents. For details regarding submission of EMD, the webpage with following link may be visited: <https://www.iitp.ac.in/images/pdf/snp/SBI%20I-Collect.pdf>
05. **Delivery:** Unless otherwise stated delivery of goods at IIT Patna, will have to be maximum within 21 days from the date of issue of the Purchase Order. All aspects of safe delivery shall be the exclusive responsibility of the vendor.
06. **GST Certificates:** Agency should have GST certificate.
07. **Products:** New stock of materials only can be accepted. Old stock materials cannot be accepted in any case. Agency should supply sample of each items if asked.
08. Agency should have clear their any enquiry before quoting the rates. Afterwards no question will be entertained. IIT decision will be the final decision.
09. **Late and delayed quotation:** Late and delayed NIQ will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
10. **Ground for Rejection of Quotation:** The quotations are liable to be rejected if the fore going conditions are not complied with. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
11. **Payment:** Payment will be made within 30 days from the date of successful delivery and acceptance of goods at IIT Patna, generally through RTGS / FUND TRANSFER. Following information must be clearly written in the quotation for RTGS / FUND TRANSFER: -



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- (b) Name of the Bank with Branch where the Account exist
- (c) IFSC CODE
- (d) ACCOUNT No
- (e) PAN No
- (f) GST No

12. **Excise Duty:** Deleted.

13. Agency should deliver all the materials in good condition within stipulated period. If agency will not supply the items in BOQ, EMD will be forfeited.

14. **Liquidated Damage:** If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this institute to recover liquidated damages from the firm at the rate of 1% per week of the order value subject to a maximum of 10% of the order value. It will also be open to this institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm, which accepted the order but failed to execute the order according to stipulated agreed upon.

15. **Termination for default:** Default is said to have occurred

- (a) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by IIT Patna.
- (b) If the supplier fails to perform any other obligation(s) under the contract.

(c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from IIT (or takes longer period in spite of what IIT may authorize in writing), IIT may terminate the contract / purchase order in whole or in part. In addition to above, IIT may at its discretion also take the following actions: IIT may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate IIT for any extra expenditure involved towards goods and services to complete the scope of.

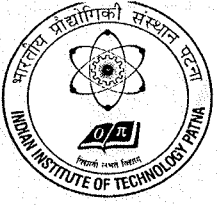
16. **Applicable Law**

(a) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.

(b) All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Patna, India only.

(c) Any dispute arising out of this purchase shall be referred to the EE, Civil (Az) IIT Patna, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Head (IWD) of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

17. The acceptance of the quotation will rest solely with the Registrar, IITP, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.



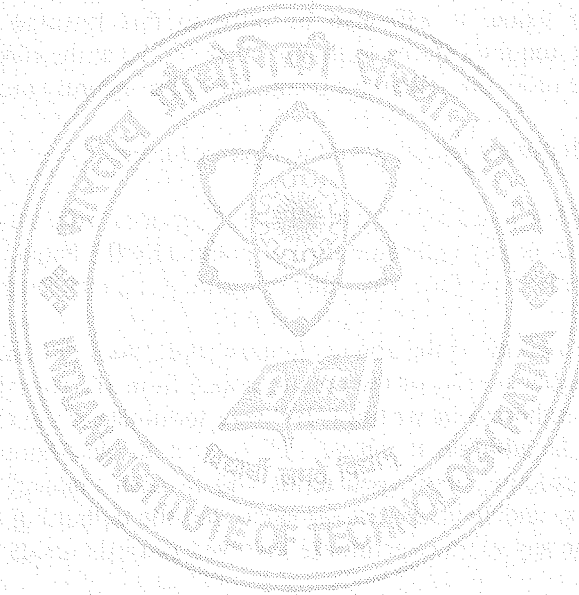
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18. Important:- The Director (IITP) may accept or reject any or all the bids in part of in full without assigning any reason and doesn't bind himself to accept the lower bid. The institute at its discretion may change the quantity / upgrade the criteria / drop any item or thereof at any time before placing the Purchase Order.

Enclosed: ANNEXURE- I
ANNEXURE- II

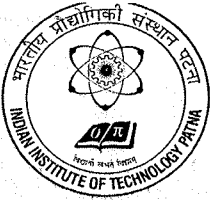
[Signature]
9/3/23
For **Head (IWD)**

IIT Patna



[Signature]
27.2.23

[Signature]

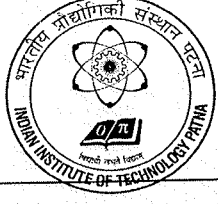


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DESCRIPTION OF THE SUPPLIES:

Annexure I

SI No.	Description of Item	Unit	Brand	Quantity
1.	<p>Polyester Plain door curtains of size (7*4')</p> <p>Other specifications as below:</p> <ol style="list-style-type: none">1. Lining Included2. Material care: Machine wash, hand wash, Dry Clean3. Patterns: Plain4. Fitting: Eyelets5. Height: 7 ft6. Width: 4 ft7. Weight: minimum 700-730 grams per curtain	Nos	Generic	30
2.	<p>Polyester Plain door curtains of size (7'4"*4')</p> <p>Other specifications as below:</p> <ol style="list-style-type: none">1. Lining Included2. Material care: Machine wash, hand wash, Dry Clean3. Patterns: Plain4. Fitting: Eyelets5. Height: 6 ft6. Width: 4 ft7. Weight: minimum 730-750 grams per curtain	Nos	Generic	40



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ANNEXURE- II

NIQ FORMAT FOR SUPPLIES (For Price Bid)

Reference No: - IITP/IWD/AZ/ 11 /2023

Date: 01.03.2023

SI	Item description	Unit	Qty.	Make/brand	Unit Rate including taxes (Rs.)	Amount (Rs.)
1	Polyester Plain door curtains of size (7*4)'	Each	30	Generic		
2	Polyester Plain door curtains of size (7'4"*4')	Each	40	Generic		
Total Amount						

Total bid price should be inclusive of GST or any kind of tax , F.O.R. IIT Patna Bihta Campus for the above quoted items is Rs.....

Delivery Period: Within 15 days from the date of issue of the Purchase Order.

Validity: Minimum 90 days from the date of opening of NIQ.

Place:

Date:

Signature: _____

Name: _____

Business Address: _____

Email: _____

Contact No: _____

Affix Rubber Stamp