

भारतीय प्रौद्योगिकी संस्थान पटना  
INDIAN INSTITUTE OF TECHNOLOGY PATNA  
Bihta, Patna - 801106 (Bihar)

- Date: 19.12.2022
- Ref<sup>n</sup> : IITP/IWD/Elect/A/NIQ-06 (A)/2022-23

**NOTICE INVITING QUOTATION FOR – Repairing of exhaust fan.**

The Registrar, Indian Institute of Technology Patna invites quotations for 'Repairing of exhaust fan' as details at **ANNEXURE – I**, in Single bid system (Techno- financial bid) as indicated, in sealed cover Envelope, are hereby invited to reach the undersigned on or before **26.12.2022**. Any corrigendum (if needed) will be released on IIT Patna Website only.

**Presentation of Bid:**

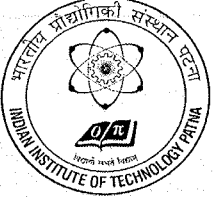
01. Address of the firms submitting the quotation and the Officer, to whom the quotation is Addressed, must appear distinctly on the sealed cover as under.
02. Quotation can be submitted to – JA (IWD), IWD Office, 3<sup>rd</sup> Floor, Admin Block, IIT Patna.

The following must be clearly written on the outer sealed cover:-

QUOTATION FOR WORK 'Repairing of exhaust fan'  
NIQ REF NO: IITP/IWD/Elect/A/NIQ- 06(A)/2022-23 DATED 19.12.2022,  
LAST DATE FOR SUBMISSION 26.12.2022 3.30 PM

To,  
The Registrar,  
IIT Patna,  
Bihta, Patna-801106

From: M/s \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Email ID: \_\_\_\_\_



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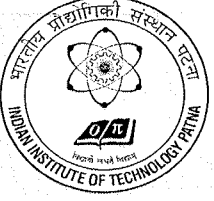
**Bid documents:**

Bidders are required to submit signed copies of following documents:-

1. Electrical License
2. GST Certificate
3. PAN Card
4. Bid Security Certificate as per Annexure-I
5. Price bid as per Annexure-II

**Terms & Conditions:**

01. **Rates:** Rates quoted for each items must be including material, laborer, Taxes, Cess if any, FOR IIT Patna.
02. **Validity :** Quoted rates must valid for 90 days.
03. **Defect Liability Period:** One Year period from date of completion.
04. **Bid security Certificate:** Bidder has to submit Bid security certificate against bid security..
05. Quantity of exhaust fan may be up to a maximum no of 100. Agency has to open the exhaust fan and fixing the same after repairing.
06. **GST Certificates:** Agency should have GST certificate. Copy of GST Certificates, will have to accompany the quotation to be submitted. Appropriate GST deduction at source will be applicable.
07. Agency should have cleared their any enquiry before quoting the rates. Afterwards no question will be entertained. IIT decision will be the final decision.
08. **Late and delayed quotation:** Late and delayed NIQ will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
09. **Ground for Rejection of Quotation:** The quotations are liable to be rejected if the fore going conditions are not complied with. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
10. **Payment:** Payment will be made after completion of work on submission of Invoice.
11. **Liquidated Damage:** If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this institute to recover liquidated damages from the firm at the rate of 1% per week of the order value subject to a maximum of 10% of the order value.
12. **Termination for default:** Default is said to have occurred



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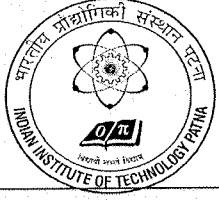
- (a) If the supplier fails to perform work within the time period(s) specified in the work order or any extension thereof granted by IIT Patna.
- (b) If the bidder fails to perform any other obligation(s) under the contract.
- (c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from IIT (or takes longer period in spite of what IIT may authorize in writing), IIT may terminate the contract / work order in whole or in part.

**13. Applicable Law**

- (a) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
  - (b) All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Patna, India only.
  - (c) Any dispute arising out of this purchase shall be referred to the Registrar IIT Patna, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.
14. The acceptance of the quotation will rest solely with the Registrar, IITP, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

Enclosed: ANNEXURE- I, II

1  
dmp  
19/12/22  
EE (Electrical)  
IIT Patna



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**ANNEXURE - I**

**UNDERTAKING**

**Bid Security Declaration**  
(On Letterhead of Bidder)

To,  
The Registrar,  
IIT Patna,  
Bihta, Patna-801106

Dear sir,

1. I/We Mr./MS\_\_\_\_\_ authorized person to sign the bid documents for tender for 'Repairing of exhaust fan'do here by declare that I/We have gone through the entire bid documents including terms and condition mentioned in the bid documents and undertake to comply with them.
2. I/We further declare that we will not withdraw our bid or modify our offer during the period of validity of the bid after the deadline for submission of such documents.
3. If I/we withdraw or modify the bids during the period of validity, or if I/We are awarded the contract and fail to execute the work before the deadline/Extended period if any, as defined in the tender document/LOA/WO, we will be suspended to participate in IIT Patna Tenders for the period of 2 Years from the date of opening of bid to participate in IITP Tenders.

**Signature of Bidder**

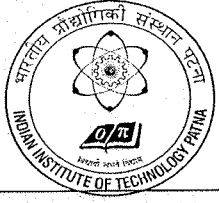
With seal of firm

**(Name of Bidder)**

Place.....

Date.....

SA



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**ANNEXURE - II**

**Price Bid**

Reference No: - IITP/IWD/Elect/A/NIQ- 06(A)/2022-23

Date: 19.12.2022

S.N	Description of Works	Unit	Rate	Qty.	Amount
1	Coil Winding	Each		1	
2	Replacement of Shaft	Each		1	
3	Replacement of Bush	Each		1	

Total bid amount (Inclusive of GST or any kind of tax, material, laborer, cess if any,  
FOR IIT Patna, Bihta)= Rs.....

Total Bid amount in word=.....

Completion Period after receiving work order: 15 Days

Validity Date: Minimum 90 days from the date of opening of NIQ.

Place:

Date:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email \_\_\_\_\_

Contact No: \_\_\_\_\_

Affix Rubber Stamp

24